

Clara Kennedy

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Strategic communications professional with strong written and verbal communication skills and the ability to find creative solutions to business needs. Experience in hospitality, customer service, creative problem-solving, and presenting information in a clear, concise way. I have strong organizational and time-management skills and the ability to work well with others.

EDUCATION

Western Governors University
B.S in Communications, 2024- Present

Coursera
Google UX Design Professional Certificate

Stevens Point Area Senior High
High School Diploma

SKILLS

- Research skills
- Task prioritization
- Teamwork & collaboration
- Attention to detail
- Problem solving

EXPERIENCE

Customer Care Specialist
Associated Bank 2025 - 2026

At a high-volume call center, I informed customers quickly, professionally, and with empathy. I utilized technical knowledge and troubleshooting skills to resolve complex inquiries.

Restaurant Server
Lemongrass Asian Fusion, 2023 - 2025

At a high-volume restaurant, I successfully managed multiple tables simultaneously while maintaining a clean and friendly atmosphere. Duties included taking orders, delivering food & drinks, and ensuring accuracy.

Certified Ski Instructor
Vail Resorts, 2018-2019, 2023-2024

I taught groups of kids skiing skills through creative games and activities on a timely schedule. I provided them with a personalized, safe, and memorable experience in both group and private lessons.

Whitewater River Guide
Triad River Tours & AVA Rafting, 2019 - 2022

I navigated guests safely down class II-IV whitewater, creating a fun, memorable experience. I educated guests on river safety and worked cohesively with a team to ensure trips ran smoothly.